

1. The first agenda item for the meeting was appointment of Secretary for 2019-2020. John Geiger motioned and Syed Ahmed seconded the appointment of Tony Miller to the position. The motion was passed with no objections.
2. Discussion of a standing meeting time resulted in unanimous approval of (1) implementation of a standing meeting time, and (2) the decision to hold future meetings in the last week of each month. It was further decided that Shaun Calix, the chair of the committee, will send out a doodle poll to decide on the specific day for future meetings.
3. Discussion of program and curriculum requests began with discussion of the Chemistry - BS program requirement change, requested by the Department of Chemistry, Physics, and Engineering in the School of Arts and Sciences:
 - For the Non-ACS Certified Chemistry Option only, move CHEM 4361, 4363, 4411, 4413 to the Electives category; retain CHEM 4351, 4353, 4401, and 4403 as required for the option. Total hours required for the major, option, and degree will not change.
 - John Geiger moved to accept the motion, with Syed Ahmed seconding the motion. The motion passed with no objections.
4. The second program requirement change, requested by The Department of Chemistry, Physics, and Engineering in the School of Arts and Sciences to be made to the Engineering - AAS, was then discussed:
 - Move ENGR 2812 each option to the major core, increasing hours required in core from 12 to 14, and reducing all options by 2 hours. For the Civil Engineering Option, remove GEOL 1014/L from the requirements. Hours required for the majors will decrease from a range of 23 to 26 to a range of 22 to 26. Total hours required for the degree will not change.
 - Syed Ahmed moved to accept the motion, and John Hodgson seconded the motion. The motion passed with no objections.
5. The General Education Humanities - Diversity program requirement change was then discussed:
 - Add any 1000-level foreign or non-English language course to the list of choices to fulfill the General Education Humanities-Diversity requirement. This includes both CU and transfer courses.
 - Syed Ahmed moved to accept the motion, with John Geiger with seconding the motion. The motion passed with no objections.
6. There was no new business to be discussed, and the meeting was adjourned.